



**Continuing Education**  
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## Welcome to Summer School Online 2026

Thank you for registering for HWDSB Continuing Education's Summer School Online learning program. This handout will provide important information to refer to throughout your course.

Courses	Start dates
All full-credit courses, Civics, Credit Recovery Session 1	Thursday, July 2, 2026, at 9:00 a.m.
Careers, Summer Upgrades, Credit Recovery Session 2	Thursday, July 16, 2026, at 9:00 a.m.

### User Account Information

**Current HWDSB/Continuing Education students** will use the same login credentials used to access HWDSB school computers, OneDrive and HWDSB Outlook email/calendar.

**New to HWDSB?** Use the [@hwdsb.on.ca](mailto:@hwdsb.on.ca) email address used for Summer School Online registration. Your login credentials will also provide access to your board-provisioned email account. You **must use your HWDSB email account** for all subsequent communication with your teacher and/or CE staff. This is to protect your security and verify that any electronic communication is coming from you.

### Password Issues

If you don't know your username or password, please **request a reset:** [Reset Form](#).

Use the same username and password to access the HUB (your course), Outlook email and other HWDSB applications like MS Teams and OneDrive. Once you have received your temporary password, ***we strongly suggest changing the password from the default password to a new, unique password right away.***

### Access Your Course

**STEP ONE:** Navigate to: [HWDSB Students](#)

**STEP TWO:** Enter the user ID / your [@hwdsb.on.ca](mailto:@hwdsb.on.ca) email address and the password.

**STEP THREE:** Click on the HUB icon (see image below).

**NOTE** – Always use **Outlook** to send and receive emails with your teacher/classmates.

Your login allows you access to the HUB/D2L platform and your course. **Please use OUTLOOK for ALL email communications.**



## Starting Your Course

Courses	Start dates
All full-credit courses, Civics, Credit Recovery Session 1	Thursday, July 2, 2026, at 9:00 a.m.
Careers, Summer Upgrades, Credit Recovery Session 2	Thursday, July 16, 2026, at 9:00 a.m.

On your course start date and time, the course will be added to your Online Learning account in the HUB. Online courses are delivered asynchronously with one hour of synchronous learning daily. Your teacher will communicate their synchronous (live) support schedule (Monday to Friday between 10 a.m. – 3 p.m.), which will be delivered through MS Teams. Please refer to your course *Announcements* in the HUB/D2L for the link to your class in MS Teams.

If your course is not loaded to your account on the HUB by 9:00 a.m. on its start date, please complete [this form](#) for assistance. **This form will open on July 2, 2026, at 9:00 a.m.**

## Navigating the HUB

- The requirements for each lesson will be posted on the main toolbar (or under **Class Tools**).
- Complete the requirements and submit your work into the  or **Drop Box**.
- After your submissions have been marked, you will be able to view the feedback in the Assignments/Drop Box. Please review the feedback, and if necessary, ask your teacher for clarification. You can expect a 2-day turnaround on assignment marking.
- Also check in  to make sure the mark has been accurately posted.

Questions related to course content, assessments/marks, or teacher feedback should be directed to your course teacher via email or directly during the daily synchronous time on MS Teams (Monday to Friday). Please remember that teachers support many students and emails will be responded to in 1-2 business days (Monday to Friday).

## Support

Please feel free to reach out to your teacher for support with your course materials. Your teacher can also help you troubleshoot most technical issues, course navigation issues, etc. **Live support for online courses will be available on MS Teams for one hour each day.** Students are encouraged to participate in the daily support sessions. Teachers will notify their students of their *office hours*.

Assignments will be marked within 2 business days. **Students must resolve any assignment/mark related issues before 11:59 p.m. on July 29, 2026 (11:59 p.m. on July 15, 2026, for Civics courses).**

Additional Support Resources: [Student Mental Health](#) [Ontario 211 Support Services](#)

## Final Exam/Assessment

The final two (2) lessons are summative. Your teacher will determine the structure and weighting of these activities. Your teacher will share the details in the course overview. The final two (2) lessons/assessments will comprise 30% of your final grade.

**Civics & Credit Recovery Session 1 Deadline: Wednesday, July 15, 2026, 11:59 p.m.** – All assignments and other course work and quizzes must be complete and submitted.

**Full Credit Courses, Careers, Credit Recovery Session 2 and Upgrades Deadline: Wednesday, July 29, 2026, 11:59 p.m.** – All assignments and other course work and quizzes must be complete and submitted.

## Other Key Dates and Important Notes

**Automatic Withdrawals:** Students who have not submitted any assignments by the end of the first Module (July 8, 2026, for Civics and full credit courses; July 22, 2026, for Careers) will be automatically withdrawn.

**IMPORTANT NOTE for Grade 11 and 12 Courses - THE LAST DAY TO DROP COURSES WITHOUT RECEIVING FINAL MARK IS WEDNESDAY, JULY 22, 2026, NOON.** (NOTE: There is no course-drop deadline for Upgrade courses. However, if students write the final exam, they will receive a final grade on their transcript.)

**By signing into the course, you agree to comply with the HWDSB CE [Academic Honesty Policy](#), [Code of Conduct](#) and [Modern Learning Policy](#)**

## Module Timelines

Online courses will be active Thursday, July 2, 2026, at 9:00 a.m.  
 Careers course will be active Thursday, July 16, 2026, at 9:00 a.m.

### Module 1 July 2-8, 2026

Lesson 1	Thursday, July 2, 2026 – <b>Full credit courses, Civics and Credit Recovery Session 1 courses start 9 a.m.</b>
Lesson 2	Friday, July 3, 2026
Lesson 3	Monday, July 6, 2026
Lesson 4	Tuesday, July 7, 2026
Lesson 5	Wednesday, July 8, 2026

**IMPORTANT NOTE:** Students who have not submitted any assignments by July 8 will be automatically withdrawn from their course.

### Module 2 July 9-15, 2026

Lesson 6	Thursday, July 9, 2026
Lesson 7	Friday, July 10, 2026
Lesson 8	Monday, July 13, 2026
Lesson 9	Tuesday, July 14, 2026
Lesson 10	Wednesday, July 15, 2026 – <b>Civics &amp; Credit Recovery Session 1 end at 11:59 p.m.</b>

NOTE: Civics Final and Full-Credit Course Mid-Term reports sent the week of July 20, 2026.

### Module 3 July 16-22, 2026

Lesson 11	Thursday, July 16, 2026 – <b>Careers, Upgrades and Credit Recovery Session 2 courses starts 9 a.m.</b>
Lesson 12	Friday, July 17, 2026
Lesson 13	Monday, July 20, 2026
Lesson 14	Tuesday, July 21, 2026
Lesson 15	Wednesday, July 22, 2026

**IMPORTANT NOTE:** The **last day to drop Grade 11 or Grade 12 courses** and **not receive a final mark** is **Wednesday, July 22, 2026 at NOON.** (NOTE: There is NO drop deadline for Upgrade courses. However, if students write the final exam, they will receive a final grade on their transcript.)

### Module 4 July 23-29, 2026

Lesson 16	Thursday, July 23, 2026
Lesson 17	Friday, July 24, 2026
Lesson 18	Monday, July 27, 2026
Lesson 19	Tuesday, July 28, 2026
Lesson 20	Wednesday, July 29, 2026 – <b>All courses end at 11:59 p.m.</b>

**IMPORTANT NOTE:** The **last day** to submit work is Wednesday, July 29, 2026, at 11:59 p.m.

Summer School Online full-credit courses are a full 110-hour credit course. Plan your time accordingly!

Final Report Cards for Summer School Online will be emailed to students and authorized parent contacts on or after August 4, 2026. You will have access to download your report card for 7 days.